

**DRIVING FEI APPROVED SCHEDULE**  
**Palmanova (ITA) 15-17.09.2017**

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**I. DENOMINATION OF THE EVENT**

**Venue :** PALMANOVA  
**Dates :** 14<sup>th</sup> -17<sup>th</sup> September 2017 **NF:** ITA

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

**Seniors:**

CAI2\*-H4   
CAI2\*-H2   
CAI2\*-H1

CAI2\*-P4   
CAI2\*-P2   
CAI2\*-P1

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**Young Drivers:**

CAIY2\*-H1

CAIY2\*-P1

**Juniors:**

CAIJ2\*-P2   
CAIJ2\*-P1

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**Children:**

CAICh2\*-P1

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## **DRIVING FEI APPROVED SCHEDULE Palmanova (ITA) 15-17.09.2017**

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### **II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
  - FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2017
  - FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016, updates effective 1 January 2017
  - **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2017**
  - Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
  - FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
  - All subsequent published revisions, the provisions of which will take precedence.
- .....

Approved by the FEI, Lausanne, on 08.08.2017

Signature:



Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

# DRIVING FEI APPROVED SCHEDULE

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## **DRIVING FEI APPROVED SCHEDULE Palmanova (ITA) 15-17.09.2017**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

# DRIVING FEI APPROVED SCHEDULE

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### IV. GENERAL INFORMATION

#### 1. ORGANISER

Name: A.N.A.C. Coloc Friuli - Palmanova  
Address: VIA Minotto, 13 – 33057 Palmanova (UD)  
Telephone: +39-0432923415  
Fax: +39-0432928224  
Email: cim\_palmanova@libero.it  
Website: <http://equiresults.com/>

#### Contact Details Show Ground:

Address: VIA DI BRAZZA' 33057 PALMANOVA (UDINE)  
Telephone: +39-335-6195475  
GPS Coordinates: 45° 54' 33" N 13° 17' 53" E

Accessibility details (directions by road, nearest airport / train station):

Directions by road: HIGHWAY A4 (TORINO – TRIESTE) FROM THE WEST AND A23 (TARVISIO - PALMANOVA) FROM THE NORTH, EXIT PALMANOVA: at traffic light TURN LEFT (via Taglio) and straight on for 1 km then TURN LEFT (ss252) direction udine – before the rail crossing turn right (via Santa Giustina and viale Stazione) – at the end of viale Stazione turn left, after 500 mt. on the left side you are in via di Brazzà;

- Nearest airport: Trieste (TRS) 22 km; Venezia 120km

- Train station: Palmanova, Cervignano del Friuli (12 Km), Udine (20 Km)

#### 2. ORGANISING COMMITTEE

Honorary President: Gen. D. Giuseppenicola Tota  
President of the Event: Generale Vittorio Varrà  
Show Secretary: Valeria Nicolis  
Press Officer: Jacopo Evangelisti+39 3667751395 [jacopo.evangelisti@libero.it](mailto:jacopo.evangelisti@libero.it)

#### 3. EVENT DIRECTOR

Name: Andrea Cavalli  
Address: Via Minotto, 13 – 33057 PALMANOVA  
Telephone:  
Mobile: +393356195475  
Fax:  
Email: cim\_palmanova@libero.it

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**V. OFFICIALS (refer to Memo on following pages)**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

| Ref | Panel  | Function                            | FEI ID   | Name                   | NF  | Level | Email/mobile                             |
|-----|--|-------------------------------------|----------|------------------------|-----|-------|--|
| 1   | Ground Jury  | Ground Jury President               | 10006697 | MULLINS Sarah          | IRL | 3     | sarahmullins@eircom.net                  |
|     |  | Ground Jury Member                  | 10052326 | MEDINA GARCIA Joaquin  | ESP | 4     | joaquinmedinahipica@gmail.com            |
| 2   | Foreign Judge  | Foreign Judge                       | 10051140 | COUNSELL Andrew        | GBR | 4     | andrew.counsell@duchy.ac.uk              |
| 3   | Technical Delegate   | Technical Delegate                  | 10120284 | MORAT Roland           | ITA | 2     | roland.morat@yahoo.it<br>+393934327550   |
| 4   | Assistant Technical Delegate   | Assistant Technical Delegate        |          |                        |     |       |  |
| 5   | Course Designer  | Course Designer                     | 10116660 | PANIER SUFFAT Gabriele | ITA | 2     | panny89@libero.it<br>+393386144908       |
| 6   | Assistant Course Designer  | Assistant Course Designer           |          | SCATAMACCHIA Cataldo   | ITA | NAT   |  |
| 7   | Appeal Committee   | Appeal Committee President          |          |                        |     |       |  |
|     |  | Appeal Committee Member             |          |                        |     |       |  |
|     |  | Appeal Committee Member             |          |                        |     |       |  |
| 8   | Chief Steward  | Chief Steward                       | 10109550 | SZEPESI Adam           | HUN | 2     | szepe88@gmail.com<br>+36205372108        |
| 9   | Assistant Stewards   | Assistant Steward                   | 10140098 | BARTHA Eszter          | HUN | 1     | eszterke0811@gmail.com<br>+36307323913   |
|     |  | Assistant Steward                   |          |                        |     |       |  |
|     |  | Assistant Steward                   |          |                        |     |       |  |
|     |  | Assistant Steward                   |          |                        |     |       |  |
| 10  | FEI Veterinary Delegate  | FEI Veterinary Delegate             | 10053611 | DALL'ORA Daniele       | ITA |       | dalloravet@gmail.com<br>+393487156976    |
|     | FEI Veterinary Delegate or Veterinary Commission                     | Veterinary Commission President     |          |                        |     |       |  |
|     |  | Assistant FEI Delegate              |          |                        |     |       |  |
|     |  | Assistant FEI Delegate              |          |                        |     |       |  |
| 11  | Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010) | Veterinary Service Manager          | 10065836 | COSTA NERI Francesca   | ITA |       | quelfocosta@tiscali.it<br>+39 3357058359 |
|     |  | FEI Permitted Treating Veterinarian | 10065836 | COSTA NERI Francesca   | ITA |       | quelfocosta@tiscali.it<br>+39 3357058359 |
| 12  | Medical Doctor   |                                     |          | DEL GATTO Vincenzo     | ITA |       | +393392127980                            |
| 13  | Farrier  |                                     |          | SCIELSI Tommaso        | ITA |       | +393461331473                            |
| 14  | NF Delegate  | NF Delegate (if applicable)         |          |                        |     |       |  |

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## VI. INVITATIONS

### 1. GENERAL

|   |   |
|---|---|
| NFs invited (mandatory for CAI2* and above) | All   |
| Number of home drivers                      | unlimited   |
| Number of foreign drivers                   | unlimited   |
| Number of horses/ponies per driver          | 1 per single, 3 per pair, 5 per four in hand                  |
| Number of start per driver, per category    | max 2 starts per Athlete, PLEASE ENTER 2X IN FEI ENTRY SYSTEM |

**Competitors are invited by the Organizing Committee through their NF**

## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND FEES

#### **Deadlines for Entries**

|   |                                 |
|---|---------------------------------|
| <b>Definite entries:</b>  | 31/08/2017                      |
| <b>Last date for substitutions:</b> (one hour prior the Horse Inspection)<br><i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i> | Date: 14/09/2017<br>Time: 14.30 |

|   |  |
|---|--|
| Entry fee per driver:<br>(VAT excluded)   | Ch/Ju from ITA and Foreign NF 0,00€<br>YoungDrivers € 60,00<br>CAI2* H/P 1-2-4 € 100,00  |
| Stabling fee per horse/pony:              | € 100 per box incl. first bedding (2 shavings)   |
| Details entry procedure fee /<br>Payment: | at the show in cash (no credit card)<br>or<br>by bank transfer<br>ASS.NAZ. ARMA DI CAVALLERIA COLOC FRIULI<br>IBAN<br>IT97H0708564050005210029135<br>BIC CCRTIT2TK00<br>Send receipt ONE WEEK PRIOR TO EVENT<br>by email to <a href="mailto:valeria.nicolis@virgilio.it">valeria.nicolis@virgilio.it</a> |

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The total number of turnouts is limited to 45, and will be considered in order of entry.

NF can make 2 entries for the same driver but the OC keeps the right to accept only 1 entry per driver in case of too many entries. it will be decided after definite entries.

COGGIN'S TEST: Coggins test compulsory for Horse resident in Italy (DM 02/02/2016)

FOREIGN HORSES: IF YOU NEED HEALTH PAPERS TO GO BACK HOME PLEASE ASK FOR THEM AT THE HORSE INSPECTION NOT LATER THAN AT THE FIRST INSPECTION

CODICE STALLA IT070E1004

### 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

#### **Refund procedure:**

Cancellation of entries made before definite entries: no penalty.

Cancellation of entries made after definite entries: € 100,00 for each entered horse/pony will be charged to the National Federation

### 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

|  |  |   |
|--|--|---|
| EADCMP Fee:  | Included in entry fee <input type="checkbox"/> | Not included in entry fee <input checked="" type="checkbox"/> |
| Lower Level Events (CIMs)  | CHF 18 for Driving per turnout per event       |   |
| (For definition of CIMs see Appendix E of the FEI General Regulations) |  |   |
| Higher Level Events  | CHF 25 for Driving per turnout per event       |   |
| (All other events not defined as CIMs)                                 |  |   |

|                             |  |
|-----------------------------|--|
| Electricity (upon request): | 25,00€ per charge(for CSIs to be included in max. mandatory fee)       |
| Manure disposal:            | included in the box fee(for CSIs to be included in max. mandatory fee) |
| Hay:                        | 10,00 €  |
| Straw:                      | 8,00 €   |
| Shavings:                   | 10,00 €  |
| Other (please specify):     | 90,00 € tack box   |

#### Lorry/Caravan:

|                      |  |   |                       |
|----------------------|--|---|-----------------------|
| Power supply:        | provided by the OC <input checked="" type="checkbox"/> | Not provided by the OC <input type="checkbox"/> | Price:                |
| Water supply:        | provided by the OC <input checked="" type="checkbox"/> | Not provided by the OC <input type="checkbox"/> | Price:                |
| Sanitary facilities: | provided by the OC <input checked="" type="checkbox"/> | Not provided by the OC <input type="checkbox"/> | Price:                |
| Catering facilities: | provided by the OC <input checked="" type="checkbox"/> | Not provided by the OC <input type="checkbox"/> | Price:paid by drivers |



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### All aforementioned amounts are including VAT

|                             |             |
|-----------------------------|-------------|
| VAT number of the Organiser | 02136081003 |
|-----------------------------|-------------|

Dressage arena and cones arena will be 2,5 km from the stables.  
Marathon zone 300 m.  
The distance from the stables to the arenas is on public roads: if competitors are under 14 years of age a capable adult must drive.  
Night security guaranteed by the OC from 12/09/2017.

#### 5.3 FEI PASSPORTS

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### VIII. TIMETABLE

(to be provided per category/level if multiple events)

|  | Day       | Date       | Time                 |
|--|-----------|------------|----------------------|
| • Opening of stables   | Wednesday | 13/09/2017 | 08.30                |
| • 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i> | Thursday  | 14/09/2017 | 15.30                |
| • Declaration of Starters  | Thursday  | 14/09/2017 | Following the 1 H.I. |
| • Dressage competition   | Friday    | 15/09/2017 | 9.00                 |
| • Marathon   | Saturday  | 16/09/2017 | 10.00                |
| • Cones competition  | Sunday    | 17/09/2017 | 9.00                 |

### IX. COMPETITION DETAIL

#### 1. TYPE OF COMPETITIONS

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

| CAI2* - three days   | Format 1                            | Format 2                 |
|----------------------|-------------------------------------|--------------------------|
| Please check the box | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Day 1                | Dressage                            | Dressage                 |
| Day 2                | Marathon                            | Cones                    |
| Day 3                | Cones                               | Marathon                 |

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**2. PRIZE MONEY (See Art. 127, 128)**

|                          |            |            |
|--------------------------|------------|------------|
| <b>TOTAL PRIZE MONEY</b> | <b>EUR</b> | <b>CHF</b> |
| <b>NO PRIZE MONEY</b>    | <b>0</b>   | <b>0</b>   |

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**3. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

| <b>Event</b>                   | <b>Dressage Test</b> |
|--------------------------------|----------------------|
| <b>CAI2* P1 – H1</b>           | <b>3*B HP1</b>       |
| <b>CAI2* P2 – H2</b>           | <b>3*B HP2</b>       |
| <b>CAI2* P4 – H4</b>           | <b>3*B HP4</b>       |
| <b>CHILDREN</b>                | <b>CH P1</b>         |
| <b>JUNIORS,<br/>Y. DRIVERS</b> | <b>J&amp;YD</b>      |

\*\*\*\*\*

**4. "MARATHON" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

| <b>Option 2:</b> | <b>Distance</b>                 | <b>Pace</b> | <b>Max. Speed</b>                  |
|------------------|---------------------------------|-------------|------------------------------------|
| <b>Section A</b> | <b>5800 m<br/>CHILDREN 5800</b> | <b>Free</b> | <b>H 13 – P 12<br/>Children 11</b> |
| <b>Section B</b> | <b>5500 m<br/>CHILDREN 5000</b> | <b>Free</b> | <b>H 14 – P 13<br/>Children 13</b> |

**Indicate the number of obstacles in Section B (per category):  
Seniors 5, Young Drivers 5, Juniors 5, Children 5**

\*\*\*\*\*

**5. "CONES" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Type of Competition**

|                               |                                     |
|-------------------------------|-------------------------------------|
| *Fault Competition            | <input checked="" type="checkbox"/> |
| Time Competition              | <input type="checkbox"/>            |
| Competition in two phases     | <input type="checkbox"/>            |
| Competition with Wining Round | <input type="checkbox"/>            |

**\*Article 971.1.1** – The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles:

\*\*\*\*\*

**X. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Hotel: Ai Dogi (1 Km)

Address: Piazza Grande 11, 33057 Palmanova (UD)

Telephone: +39.0432923905

e-mail/internet: info@hotelaidogi.it [www.hotelaidogi.it](http://www.hotelaidogi.it)

Hotel: Dogana vecchia (8,3 km)

Address: Via Dogana vecchia 1/ S.P. 2, 33050 Trivignano udinese (UD)

Telephone: +39. 0432 999490

e-mail/internet: doganavecchia@doganavecchia.it <http://www.doganavecchia.it>

Bed and breakfast: Villa Chiopris (8,9 km)

Address: Via C. Battisti, 6 - 33040 Chiopris-Viscone (UD) Italia

Telephone: +39. 0432.991380

e-mail/internet: <http://www.villachiopris.it> [info@villachiopris.it](mailto:info@villachiopris.it)

Bed and breakfast: Ai 2 delfini

Address: Via Borgo Aquileia, 26, 33057 Palmanova UD

Telephone: +39. 0432 928398

e-mail/internet: <http://www.ai2delfini.it>

Farmhouse: Casa della Fornace (9,6 km)

Address: Via Venezia, 7 San Vito al Torre (UD)

Telephone: +39 333 7772770

e-mail/internet: info@casadellaforname.it <http://www.casadellaforname.it>

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Farmhouse: Il Cammino (8,5 km)

Address: Via Julia, 19, 33050 San Vito Al Torre UD

Telephone: +39 392 6214667

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 14 to 17 . Where to the dining facilities and restaurants in the centre town.

## 2. GROOMS

### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from \_\_\_\_\_ to \_\_\_\_\_ .

### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 14 to 17 . Where to the dining facilities and restaurants in the centre town.

**NB.** If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

### 1. DRAW

Time, date and location:  
Office, by automatic system

Following the Horse Inspection at the Show-

### 2. COMPETITION ARENA(S)

#### DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

#### CONES ARENA

Length: 120 m

Width: 70 m

Type of Footing : grass

**3. PRACTICE ARENA(S)**

DRESSAGE ARENA

Length: 110 m Width: 60 m

Type of Footing : grass

CONES ARENA

Length: 110 m Width: 60 m

Type of Footing : grass

**4. STABLES**

Size of boxes 3 m x 3 m

**(minimum 3m x 3m+20% 3m x 4m)**

Dressage arena and cones will be 2,5 km from the stables.  
Marathon zone 300 m.  
The distance from the stables to the arenas is on public roads: if competitors are under 14 years of age a capable adult must drive.  
Night security guaranteed by the OC.  
Only the assigned stables may be used. Forage, hay and straw can be bought on site

**5. TIMING DEVICE**

Name of Manufacturer: DIGITECH  
Model: Cronoprinter Master-B  
FEI Report number: 22060029A

**6. SCORING/TIMING PROVIDER**

Name of the Company: FEDERAZIONE ITALIANA CRONOMETRISTI  
Name contact person: SEDE UDINE  
Contact email: crono.udine@ficr.it

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:  
Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

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Advertising in Marathon Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

### 10. BETTING

Betting will be authorised by the Organiser: Yes  No

### 11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

### 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### 13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

### 14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations  
Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete:

Partner:

Groom:

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

NO RESTRICTED FEI ZONE

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

**15. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

Square for OC to include additional details if necessary

**16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: MIGLIAVADA SRL Pratiche Doganali  
Address: Via Brogeda 27 – 22100 COMO  
Telephone: +39.031.531314  
Fax: +39.031.470270  
Email: mauro@migliavada.com  
Opening hours: from 8.30 AM till 06.00 PM  
All costs at Drivers' charge.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations Coggins test compulsory for Horse resident in Italy (DM 02/02/2016)  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

All participating horses must be in possession of:

- 1) a declaration (with a detailed list) from their own NF stating that the same is temporarily imported into Italy to take part in CAI PALMANOVA;
- 2) an ATA form, especially for extra European Countries or in the case the horse will pass through not EU Countries (crossing not communitarian nations) (for further information see: <http://www.atacarnet.com/> );
- 3) official veterinary health certificates on the International Form issued from the official veterinary health authorities of the Country of origin:
  - a) for horses from European Countries see Annex B of Council Directive CE 1990/426 EC (incorporated by DPR 243/94) and subsequent amendment (e.g. Directive CE 1992/260 and Directive 2009/156), please remember that this Annex B still in force only 10 days;
  - b) for horses from NOT European Countries see Council Directive 1992/260 EC, Commission Decision 2004/211 EC, Council Directive 2009/156 EC and respective subsequent amendment f necessary



#### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

#### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

| VACCINATION           | PROTOCOL   | ELIGIBILITY TO ENTER VENUE  |
|-----------------------|--|---|
| <b>Primary Course</b> | 1 <sup>st</sup> Vaccination: day 0<br>2 <sup>nd</sup> Vaccination: day 21-92   | May compete 7 days after the 2 <sup>nd</sup> Vaccination  |
| <b>First Booster</b>  | Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course   | May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course<br>Must not compete in the 7 days after receiving a vaccination |
| <b>Boosters</b>       | <b>MINIMUM:</b> within one year of previous booster vaccination<br><b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination | Must have been vaccinated within 6 months +21 days before arriving at the Event<br>Must not compete in the 7 days after receiving a vaccination               |

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME  
(EADCMP). FEI Veterinary Regulations, Chapter VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2 Additional Liability Information**

Parents are responsible for their children.

LIABILITY The organizer accepts no liability whatsoever for damages, illness, theft, injuries, etc. Occurrence from which horses, owners, riders and other persons or their equipment can be affected.

**1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

**2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

**3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**5. ADDITIONAL INFORMATION FROM THE ORGANISER**

- Dogs on leash wherever in the competition areas

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

| <b>Senior Classes</b>        |  | <b>Athlete Minimum Age</b> |
|------------------------------|--|----------------------------|
| Horses Four-in-Hand          |  | 18 years                   |
| Horse Pairs                  |  | 16 years                   |
| Horse Single                 |  | 14 years                   |
| All Pony Classes             |  | 14 years                   |
| <b>Young Drivers Classes</b> |  | <b>Athlete Minimum Age</b> |
| Horses Four-in-Hand          |  | 18-21 years                |
| Horse Pairs                  |  | 16-21 years                |
| Horse Single                 |  | 16-21 years                |
| All Pony Classes             |  | 16-21 years                |
| <b>Juniors Classes</b>       |  | <b>Athlete Minimum Age</b> |
| Horse Pairs                  |  | 16-18 years                |
| Horse Single                 |  | 14-18 years                |
| All Pony Classes             |  | 14-18 years                |
| <b>Children Class</b>        |  | <b>Athlete Minimum Age</b> |
| Single Pony                  |  | 12-14 years                |
| <b>Grooms</b>                | <b>Minimum Age</b>   |                            |
| All Classes                  | Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.<br>Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older. |                            |
| Children                     | The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.   |                            |

**Minimum Age Limitation for Horses – Article 929:**

| <b>Horses</b>   | <b>Minimum Age</b>  |
|-----------------|---------------------|
| CAI1*           | 5 years old or over |
| CAI2* and above | 6 years old or over |

**DRIVING FEI APPROVED SCHEDULE  
Palmanova (ITA) 15-17.09.2017**

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**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>** : 10092525

Name\*: Nicolis

First Name\*: Valeria

E-Mail\*: valeria.nicolis@virglio.it

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>:**

**FEI ID<sup>1</sup>**: 10053783

Name\*: Ferrari

First Name\*: Elvezia

E-Mail\*: elvezia.ferrari@tiscali.it

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>:**

**FEI ID<sup>1</sup>** :

Name\*:

First Name\*:

E-Mail\*:

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>:**

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**



## 2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**